Application Round 12 Community Road Safety Grants
Form Preview

About the grant

* indicates a required field

Instructions for Applicants

Before completing this application form, please ensure you have checked your organisations eligibility in the section below before completing your application.

Incomplete applications and/or applications received after the closing date will not be considered.

Application Number

This field is read only.

Program Details

Eligibility

We will only fund financially viable NSW community-based and charity/not-for-profit organisations, including:

- Incorporated community associations
- Community trusts
- Registered not-for-profits/charities
- Social enterprises.

National organisations are eligible to apply, however the project **must be implemented in NSW**, **and must be delivered by a NSW-based office**.

To be funded under the Community Road Safety Grants, your organisation must:

- be incorporated under the Corporations Act 2001 (Cth) or The Associations Incorporation Act 2009 (NSW) (the Act) and the Associations Incorporation Regulation 2016 (NSW)
- have a current Australian Business Number (or have proof you have applied for one) that is not for a commercial entity or an individual.

Ineligibility

We do not fund the following:

- Private businesses
- Individuals
- Research organisations
- Government organisations
- Local councils (Transport for NSW already funds the **Local Government Road Safety Program**. Under this program, councils can apply for funding for road user safety projects)
- Schools and early childhood services (Transport already funds the **Road Safety Education Program** to support schools and early childhood services)

- Projects that already receive funding or sponsorship from Transport
- Organisations that present road safety programs directly to school students or children in early childhood services (Transport already funds the **Road Safety Education Program** to support schools and early childhood services).
- Projects which involve going into school or installing infrastructure (such as bike racks or signage) on school grounds.

Funding is not available for:

- Salary costs of staff to manage the project implementation
- Purchase of assets such as vehicles, computers etc.
- Buying gifts for volunteers or participants
- Projects to deliver off-road driver training
- Projects to deliver defensive driver training
- Overseas or interstate travel, accommodation and sundry personal expenses related to travel
- Costs of products or activities which are the core business of the organisation
- Infrastructure, including infrastructure located at schools, on private property, or on roads managed by local councils or Transport, such as road signage.
- Projects that already receive funding or sponsorship from Transport
- Driving simulators

Does your project currently receive funding from Transport for NSW? *

☐ Yes ☐ No

No more than 1 choice may be selected.

You are ineligible to apply for a Community Road Safety Grant.

Projects that already receive funding or sponsorship from Transport are ineligible for this funding program.

If you have any questions, please email us at: communityroadsafetygrants@transport.nsw.gov.au

You can also call and leave a message on (02) 8265 7372 and we will be in touch.

Does your program present road safety programs directly to school students or children in early childhood services *

☐ Yes ☐ No

No more than 1 choice may be selected.

You are ineligible to apply for a Community Road Safety Grant.

Transport for NSW funds the NSW Road Safety Education Program, the NSW Government's leading initiative for educating children and young people about road safety. The program is recognised as a comprehensive, collaborative and long-term model that positions NSW as a leader in road safety education both nationally and internationally.

Transport for NSW works in close partnership with the NSW education sectors to deliver the program. This collaboration, led by Transport, supports the Department of Education, Catholic Schools NSW, Independent Schools NSW, and the Kids and Traffic Early Childhood Road Safety Education Program to provide best-practice professional development for teachers and educators, as well as road safety education advice and resources for early childhood services, primary schools and secondary schools across NSW.

If you have any questions, please email us at: communityroadsafetygrants@transport.nsw.gov.au

You can also call and leave a message on (02) 8265 7372 and we will be in touch.

Are you a NSW community-based charity/not-for-profit organisation? *

☐ Yes ☐ No

No more than 1 choice may be selected.

You are ineligible to apply for a Community Road Safety Grant.

Only financially viable NSW community-based and charity/not-for-profit organisations are eligible.

If you have any questions, please email us at: communityroadsafetygrants@transport.nsw.gov.au

Disclaimer

The Applicant acknowledges and agrees that:

- submission of this application does not guarantee funding will be granted for any project, and the Department expressly reserves its right to accept or reject this application at its discretion;
- it must bear the costs of preparing and submitting this application and the Department does not accept any liability for such costs, whether or not this application is ultimately accepted or rejected; and
- it has read the Guidelines for Applicants and has fully informed itself of the relevant program requirements.

Use of Information

By submitting this application form, the Applicant acknowledges and agrees that:

- if this project application is successful, the relevant details of the project will be made public, including details such as the names of the organisation (Applicant) and any partnering organisation (state government agency or non-government organisation),

project title, project description, location, anticipated time for completion and amount awarded;
- the Department will use reasonable endeavours to ensure that any information received in or in respect of this application which is clearly marked 'Commercial-in-confidence' or 'Confidential' is treated as confidential, however, such documents will remain subject to the Government Information (Public Access) Act 2009 (NSW) (GIPA Act); and
- in some circumstances the Department may release information contained in this application form and other relevant information in relation to this application in response to a request lodged under the GIPA Act or otherwise as required or permitted by law.

Privacy Notice

By submitting this Application form, the Applicant acknowledges and agrees that:

- Transport is required to comply with the Privacy and Personal Information Protection Act 1998 (NSW) (the Privacy Act) and that any personal information (as defined by the Privacy Act) collected by Transport in relation to the program will be handled in accordance with the Privacy Act and its privacy policy
- the information it provides to Transport in connection with this application will be collected and stored on a database and will only be used for the purposes for which it was collected (including, where necessary, being disclosed to other Government agencies in connection with the assessment of the merits of an application) or as otherwise permitted by the Privacy Act;
- it has taken steps to ensure that any person whose personal information (as defined by the Privacy Act) is included in this application has consented to the fact that Transport and other Government agencies may be supplied with that personal information, and has been made aware of the purposes for which it has been collected and may be used.

Eligibility Confirmation

This program will only fund financially viable NSW community-based and charity/not-for-profit organisations, including:

- Incorporated community associations
- Community trusts
- Registered not-for-profits/charities
- Social enterprises.

National organisations are eligible to apply, however the project **must be implemented in NSW**, **and must be delivered by a NSW-based office**.

To be funded under the Community Road Safety Grants, your organisation must:

- be incorporated under the Corporations Act 2001 (Cth) or The Associations Incorporation Act 2009 (NSW) (the Act) and the Associations Incorporation Regulation 2016 (NSW)
- have a current Australian Business Number (or have proof you have applied for one) that is not for a commercial entity or an individual.

Please confirm this application meets the Program eligibility criteria:

- It has been prepared by and is being submitted by an eligible applicant
- Is specific to a NSW Local Government Area
- The project may commence once the contract has been signed by both parties (the Grantee and Transport) and must be completed by 30 November 2027.
- The project may continue to operate and be maintained beyond the funding period; however, all grant funds must be fully expended by 30 November 2027 unless a written extension request has been submitted and approved by Transport.
- Applicant will notify Transport if grant funding is secured from another source

I confirm that the applicant and project is eligible according to the criteria outlined in the Program Guidelines *
○ Yes

Grant Application

* indicates a required field

Applicants must read the Guidelines for Applicants prior to submitting an application.

All fields must be completed for your application to be considered. Please check before submitting.

If you are unsure of any criteria, please contact the Community Road Safety Grants Team (02) 8265 7372 or communityroadsafetygrants@transport.nsw.gov.au

Which grant are you applying for? *
☐ up to $5,000
☐ up to $30,000
No more than 1 choice may be selected.
If you are wanting to submit in both categories, you will need to submit another application

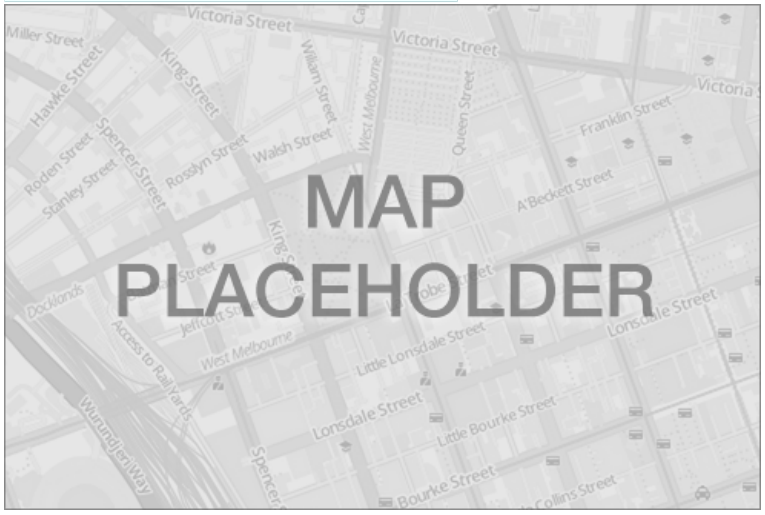
How did you find out about the grants? Select all that apply. *
☐ Social Media ☐ News outlet ☐ Newspaper ☐ Web site ☐ Department of Customer Service email: Community road safety grants ☐ Previous grant recipient ☐ Word of mouth ☐ Google search
Other

Organisation Details

Organisation Name *
Organisation Name

For organisations: please use the organisations full name. Make sure you provide the same name that is listed in official documentation such as that with the ABR, ACNC or ATO.

Applicant Primary Address
Address



Applicant Postal Address
Address

Applicant Primary Phone Number *

Must be an Australian phone number.
Country code not required, area code for landlines is required.

Applicant Email Address *

Must be an email address.

Applicant Website

Must be a URL.

Primary Contact Details

Primary Contact *
Title First Name Last Name

This is the person we will correspond with about this grant.

Primary Contact Position *

e.g., Manager, Board Member or Fundraising Coordinator.

Primary Contact Phone Number *

Must be an Australian phone number.
Country code not required, area code for landlines is required.

Primary Contact Other Phone Number

Must be an Australian phone number.
Country code not required, area code for landlines is required.

Primary Contact Email *

This is the address we will use to correspond with you about this grant.

Does the applicant have an Australian Business Number (ABN)? *

○ Yes ○ No

Applicant ABN *

The ABN provided will be used to look up the following information. Click Lookup above to check that you have entered the ABN correctly.

Information from the Australian Business Register	
ABN	
Entity Name	
ABN Status	
Entity Type	
Goods & Services Tax (GST)	
DGR Endorsed	
ATO Charity Type	More information
ACNC Registration	
Tax Concessions	
Main Business Location	

Must be an ABN.

Organisation Details

* indicates a required field

Applicant Organisation ACN or AIN *

Enter Organisation ACN (Australian Company Number) or AIN (Association Incorporation Number) if ABN not there.

Applicant Organisation Details

Please detail the primary activities of the applicant organisation. *

Word count:
Must be no more than 200 words.

Does the applicant organisation have at least $20 million in public liability insurance, or is willing to obtain $20 million in public liability insurance? *

- ○ Yes
- ○ No, but willing to obtain

Applicants are required to hold at least $20 million public liability insurance in order to enter into a funding deed with the NSW Government.

Please provide evidence that the applicant organisation holds Public Liability Insurance. *
Attach a file:

Applicants are required to hold at least $20 million public liability insurance in order to enter into a funding deed with the NSW Government.

Project/Event/Program Details

* indicates a required field

Title *

Word count:
Must be no more than 25 words.
Provide a name for your grant project. Your title should be short but descriptive.

Brief description *

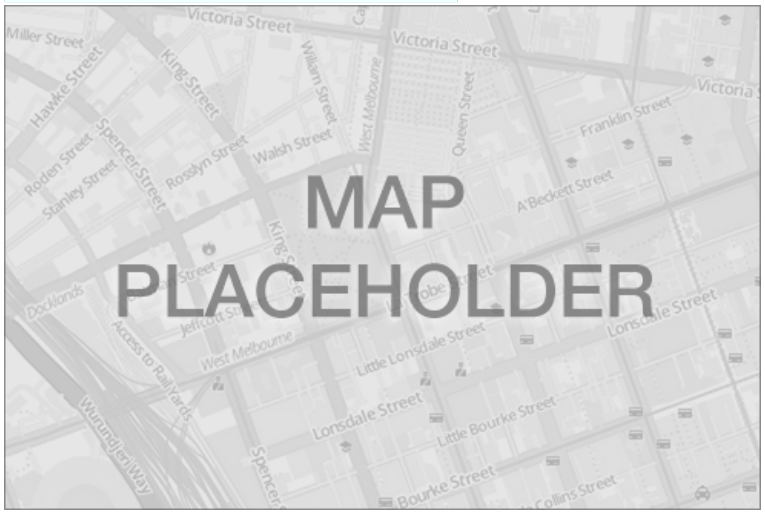
Word count:
Must be no more than 125 words.
Please include a brief summary of your project including why the project is needed, where the project will take place and activities involved.

Anticipated start date *

Must be a date and between 1/2/2027 and 30/11/2027.

Anticipated end date *

Primary location of your initiative
Address



Any, but at least one field is required. Country must be Australia
Primary location does not need to be a specific address, and can be postcode, suburb, state (NSW), etc
If delivered online, please specify the area of focus for delivery.

Please update anticipated start/end date

If your application is successful, the Agreement conditions of the term of your initiative commences on the Effective Date and expires on 30 November 2027 unless terminated earlier in accordance with its terms or as extended by the Parties by agreement in writing.

You have indicated above that your project either starts before 01/01/2027 or after 30/11/2027, the timeframe for delivery under this Program. Please update the details to ensure your dates fit within these timeframes.

What road user groups and/or road safety issues are you targeting? *
☐ All road users ☐ Young Drivers (16-25 years) ☐ Older road users ☐ Learner & Provisional drivers ☐ Aboriginal road users ☐ Culturally and Linguistically Diverse (CALD)/Multicultural road users ☐ Drink driving ☐ Drug driving ☐ Speed ☐ Fatigue ☐ Restraint use ☐ Motorcycle safety ☐ Pedestrian safety ☐ Bicycle safety ☐ E-micromobility, e.g e-bikes ☐ Heavy vehicles ☐ Safety around schools ☐ Mobile phone use ☐ Getting a licence ☐ Caravan safety ☐ General road safety

Other

1. Demonstrated road safety need for the project

To review the full list of questions before answering. Refer to page nine of the Guidelines for Applicants.

a. What is the local need for your project and how does your project address this need? *

Word count:
Must be no more than 250 words.

b. What road safety outcomes will your project have for your local community? *

Word count:
Must be no more than 250 words.

c. What current competitors are there to your project? How will your project differ from these projects and provide a positive road safety outcome for the community? *

Word count:
Must be no more than 250 words.

Please upload any supporting documentation
Attach a file:

2. Contribution to improving local community road safety

To review the full list of questions before answering. Refer to page nine of the Guidelines for Applicants.

a. How will your project improve road safety? *

Word count:
Must be no more than 250 words.

b. How will your project change road safety behaviours and attitudes within the community? *

Word count:
Must be no more than 250 words.

c. Which area(s) of the Safe Systems Approach (Safe People, Safe Speeds, Safe Roads and/or Safe Vehicles) will your project target? *

Word count:
Must be no more than 250 words.
NOTE: Your project can target more than one area of the Safe System approach.

d. Explain the rationale/evidence base to support your project or how your project demonstrates best practice approach to road safety or community education. *

Word count:
Must be no more than 250 words.

Please upload any supporting documentation
Attach a file:

3. Organisational capacity to support project delivery

To review the full list of questions before answering. Refer to page nine of the Guidelines for Applicants.

a. Provide details of your internal resources and capacity to deliver the project in the time frame. *

Word count:

Must be no more than 150 words.

b. Include information on budget planning, organisation structure and any additional support external to your organisation that you may receive. *

Word count:
Must be no more than 150 words.
NOTE: See 'Guidelines for Applicants Round Ten - 6 What cannot be funded'

Please upload any supporting documentation
Attach a file:

Budget

* indicates a required field

4 Value for money

To review the full list of questions before answering. Refer to page nine of the Guidelines for Applicants.

a. Provide details of the road safety benefits of your project. *

Word count:
Must be no more than 150 words.

b. Provide a detailed budget on how the funds will be allocated to the project in the table below.

Please include all expenditure items that you are seeking to fund under the grant. You must include in-kind, co-contributions and/or funding from another source in the expenditure table.

The contribution amount will be deducted from the expenditure amount, outlined in 4c.

Expenditure items must be eligible under the grant as according to the guidelines.

If claiming administration costs, you will need to include a detailed breakdown such as, bookkeeping, stationery, postage, fuel, phone calls and internet reimbursements. A line item for “administration costs” will not be accepted.

Any budget claims for catering need to demonstrate how the cost will support the implementation of your project and benefit the project outcome in the section below.

Select “Add More” to add additional budget items.

Expenditure type	Expenditure description	Expenditure amount (ex. GST)	Notes

Project and Production Advertising and Promotion Administrative Other Expenditure		$	
		Must be a dollar amount.	

If applicable, please demonstrate how catering will support the implementation of your project and benefit the project outcome. If not applicable, please write N/A. *

Word count:
Must be no more than 250 words.

c. Will your organisation contribute any in-kind or monies towards this project, and/or will the project receive funding from another source? *
☐ Yes ☐ No

If you listed in-kind, co-contributions and/or funding from another source in the expenditure table in 4b, please enter the amounts in the table below.

The contribution amount will be deducted from the 'Total Project Cost' to get the correct 'Total Amount Requested'. You must include all contributions in the Expenditure table in 4b.

Contribution source	**$**
	Must be a dollar amount.

Total Project Cost *
$
This number/amount is calculated.
What is the total budgeted cost (dollars) of your project?

Total Amount Requested *
$
This number/amount is calculated.
What is the total financial support you are requesting under this grant?

Project Management

* indicates a required field

5. Project monitoring and evaluation

a. How will the intended project outcomes be achieved? *

Word count:
Must be no more than 100 words.

b. Describe how you will collect results and/or evidence to measure whether the activities have met the project objectives. *

Word count:
Must be no more than 100 words.

Project Milestones and Key Deliverables

Please detail the administrative stages or activities expected to be completed as part of the project.

Milestone and Deliverables	Expected start date	Expected end date	Explanatory notes
Please provide detail for one Milestone per row. e.g., Planning; recruitment; evaluation. Add more rows if you want to list additional milestones. Please include detail of all Deliverables that are part of the Milestone.	Must be a date.	Must be a date.	Add notes if you need to provide more context.

If your application is successful, would your organisation be interested in acting as a case study for the program? *

☐ Yes ☐ No
No more than 1 choice may be selected.
Case study highlights the aim, implementation, and outcome of your project. This may include media opportunities, written and video format.

Would you like to receive information regarding Road Safety?

☐ Yes ☐ No
No more than 1 choice may be selected.
You can opt out at any time.

Declaration and Authorisation

* indicates a required field

Declaration

The Applicant represents and warrants that this application has been submitted by an authorised representative of the Applicant (e.g. CEO, Chief Financial Officer, General Manager, Director, Chair of the Board, President, authorised manager etc).

Where this Application is submitted in the course of employment by a representative of any kind (e.g. authorised representative or agent) of the Applicant, you: (i) acknowledge and agree that the Applicant is deemed to be jointly and separately bound by this application; and (ii) represent and warrant that you have the authority to represent and bind the Applicant as contemplated by this provision.

By submitting this application form I hereby declare that:

- I agree for my project to be automatically considered in other NSW funding programs;
- I have read and understood each of the acknowledgements, agreements, representations and warranties provided above, and that each of these are true and correct;
- All information provided including the responses to each question in the relevant sections of this application is true and correct to the best of my knowledge;
- Any information contained in this application may be disclosed to other Government agencies, staff administering the program, and to external stakeholders (including consultants, lawyers and other advisers) as part of the assessment of this application;
- I am authorised to submit this application on behalf of, and have the authority to represent and bind the Applicant;
- I understand that any false declaration may render this application ineligible/invalid; and
- All relevant conflicts of interest have been declared

Authorisation

I agree *

☐ Yes

Name of authorised person *

Title | First Name | Last Name

Must be a senior staff member, board member or appropriately authorised volunteer

Position *

Position held in applicant organisation (e.g. CEO, Treasurer)

Phone number *

Must be an Australian phone number.
We may contact you to verify that this application is authorised by the applicant organisation

Email *

Must be an email address.

Applicant Feedback

You are nearing the end of the application process. Before you review your application and click the **SUBMIT** button please take a few moments to provide some feedback.

How did you find the online application process?

○ Very easy ○ Easy ○ Neutral ○ Difficult ○ Very difficult

How many minutes in total did it take you to complete this application?

Must be a number.
Estimate in minutes i.e. 1 hour 60 minutes

Please provide us with your suggestions about any improvements and/or additions to the application process/form that you think we need to consider.

GMS-MGO/2025 v2.01